



**CITY OF RINCON
OFFICIAL MINUTES
RINCON CITY COUNCIL MEETING
MONDAY, MAY 14, 2018
COUNCIL CHAMBERS
107 W. 17TH STREET
7:00 PM**

Councilmembers Present:

Levi Scott, Jr.
Reese Browher
James Dasher
Kevin Exley

Councilmember Absent:

Paul Wendelken
Ann Daniel

Present:

Ken Lee, Mayor
LaMeisha Hunter Kelly, City Planner/ Interim City Manager
Raymond Dickey, City Attorney
Dulcia King, City Clerk
Phillip Scholl, Police Chief
Pete Smith, Asst. Fire Chief
Mike Osborne, Recreation Director
Tim Bowles, Public Works Director

The meeting was called to order at 7:08 PM. The Invocation was given by Mayor Lee and the Pledge to the Flag was recited.

Approval of the agenda with the following change:

New business item 8 will be discussed after new business item 1, due to Ms. Peavy's time constraints.

Motion to approve: Councilmember Scott
Second: Councilmember Exley
Vote by Council: Unanimous

Approval of the April 23, 2018 minutes:

Motion to approve: Councilmember Scott
Second: Councilmember Dasher
Vote by Council: Unanimous

Old Business:

1. Vote on a petition filed by MC Sign Company on behalf of Murphy's USA requesting to Article IV, Section 90-129 to request an increase in the height of a freestanding marquee sign at 102 Lisa Street from 20 feet to 80 feet. The property is owned by Murphy's Oil USA; the property is zoned GC (General Commercial). (Map# R257-42) (Tabled at the April 9, 2018 meeting)

Motion to remove from table: Councilmember Exley
Second: Councilmember Scott
Vote: Unanimous

Mrs. Kelly said she has received an email from the petitioner and they would like to withdraw the request.

No action taken.

New Business:

1. Present plaque of appreciation to Christi Ricker.

Item tabled until May 21 meeting.

Motion to table: Councilmember Scott
Second: Councilmember Dasher
Vote by Council: Unanimous

2. Request for Council to issue a 10 day notice according to the ordinance for nuisance on property located at 509 West 9th Street (Blandford Village).

Mrs. Kelly stated the owner Troy Davis came before Council in April about the trash cans and staff has tried to reach out to him since then, letters were also sent to the residents with no results. Mayor Lee asked Mrs. Kelly how long has the cans been there, she said they have been there since the last time Mr. Davis appeared before Council. One resident, Dwight Zeigler did reach out once he received the letter. Mr. Zeigler said he went and straightened the cans up; he even took some of the cans and put them near his patio because it was looked so badly. Councilmember Exley asked were the residents being held accountable. Mrs. Kelly said certified letters were sent to the owner and the residents, that is why Mr. Zeigler is here. Mrs. Kelly said the notices are being ignored. Mr. Zeigler has appeared and taken care of his situation.

Motion to approve: Councilmember Browher
Second: Councilmember Dasher

Councilmember Browher wanted to make it clear that the 10 notice is for the property owner and the residents that have the service. Councilmember Browher mentioned you can add removal of trash cans in a lease, this is standard. Residents have to agree to certain stipulations.

Vote by Council: Unanimous

3. P. C. Simonton requests approval of Pay Request #27 in the amount of \$810.00, for engineering services associated with the WWTP Headworks replacement. LI# 50.7280.4411

Jordan Windermeir was present.

Motion to approve: Councilmember Scott
Second: Councilmember Dasher
Vote by Council: Unanimous

4. PINCO requests approval of Pay Request #12 in the amount of \$115,525.28, for Lower Floridan Wellhouse and Main project. LI# 40.6260.4418

Ryan Willoughby said the project is substantially complete. MR Systems still has to come out to adjust the setting on the system and disinfect the tank. Councilmember Dasher asked about the company that was supposed to pump the sand. Mr. Willoughby said the pump has been pulled.

Motion to approve: Councilmember Dasher
Second: Councilmember Browher
Vote by Council: Unanimous

5. Caldwell Tanks, Inc requests approval of Pay Request #7 in the amount of \$31,890.37, for Lower Floridan Wellhouse and Main project. LI# 40.6260.4419

Mr. Willoughby said this is for the painting of the tank. They still have to come back in and do the final grassing and pull the silk fence.

Motion to approve: Councilmember Exley
Second: Councilmember Dasher
Vote by Council: Unanimous

6. HHNT Consulting Engineers requests approval of pay request #20 in the amount of \$2,508.75, for engineering services associated with the Lower Floridan Well project. LI# 40.6260.4418 and #40.6260.4419

This was for construction management.

Motion to approve: Councilmember Scott
Second: Councilmember Dasher
Vote by Council: Unanimous

Councilmember Scott asked about the retainage, Mrs. Kelly both companies have a retainage.

7. Request approval to surplus approximately 60+/- rolls of copper wire left over from the irrigation installation at Lost Plantation Golf Course.

Mr. Bowles said Josh Williams could not be here. This is excess rolls of wire when they installed the irrigation system. Mr. Bowles asked Council if they wanted to put it out to bid, he will work with Mr. Williams to do so. Mrs. Kelly asked if advertising the wire for sell was an option, we could get more money. Council said yes. A motion was made to surplus and sell the excess copper wire.

Motion to approve: Councilmember Browher
Second: Councilmember Exley
Vote by Council: Unanimous

8. Request to appoint Rebecca Bengston-Peavy as the City of Rincon representative on the Effingham County Library Board, effective July 1, 2018 – June 30, 2021.

Mayor Lee informed the citizens that Councilmember Dasher has been our representative for the past three years. His term is up at the end of June and he would like to recommend Ms. Peavy. Councilmember Dasher said he feels like Ms. Peavy would make an excellent candidate. Rebecca Peavy said she works with a children's youth literacy movement that sales kids books.

Motion to approve: Councilmember Scott
Second: Councilmember Exley

Councilmember Browher asked Ms. Peavy if she lived within the City limits, she said yes.

Vote by Council: Unanimous

9. Approval of the reappointment of Mr. Herb Jones to serve as the non-public representative of Effingham County and the cities of Guyton, Rincon and Springfield for the Coastal Regional Commission Council.

Mayor Lee said Mr. Jones has served for a number of years and he has agreed to continue to serve.

Motion to approve: Councilmember Scott
Second: Councilmember Dasher
Vote by Council: Unanimous

10. Request to renew the Agreement between the Board of Commissioners of Effingham County and City of Rincon for the use of County Inmates on City and County Property for FY 2019 (July 1, 2018 through June 30, 2019)

Mayor Lee asked Attorney Dickey if he has reviewed the contract, he said it is the same as last year. Mr. Bowles said the crew has got a lot of work done.

Motion to approve: Councilmember Dasher
Second: Councilmember Scott

Councilmember Browher asked are there any changes we need to make to this and asked about the rain days. Mr. Bowles said they have 15 days that we have to pay for the officer when he is off after that we don't have to pay. They don't have rain days.

Patrick Kirkland asked if the officer is solely for Rincon or does he go to other places. Mr. Bowles said the guard is specifically for us, he cannot work for any other city.

Vote by Council: Unanimous

11. Request to consider a part-time position for a Street Sweeper Operator.

Mr. Bowles informed Council that he does not have anyone qualified to run the sweeper. Rather the try to fill the position full time he would like get someone part time to run it 25 hours a week; Mayor Lee asked what would that schedule look like, Mr. Bowles said 3 1/2 days a week. They will run the sweeper for 6 hours and take 2 hours for cleaning.

There was discussion on filling the open position in Public Works. Councilmember Exley suggested using Staff Zone; he has had dealings with them.

Motion to approve: Councilmember Scott
Second: Councilmember Browher
Vote by Council: Unanimous

12. Request to approve purchase of two (2) Dodge Charges and related equipment for the Police Department in the amount of \$54,544.88

Chief Scholl said this is the annual purchase of vehicles. They are purchasing two and not the three that were budgeted. This is including the equipment that is associated with the vehicles. To save money they will strip down the old light bars and have the rebuilt for a savings of \$8,000. This purchase is on the state contract

Motion to approve: Councilmember Dasher
Second: Councilmember Exley
Vote by Council: Unanimous

Councilmember Browher thanked Chief Scholl for saving money when purchasing these vehicles.

13. Request approval to purchase two mobile radios for vehicles and three portable radios. LI #10.4210.4409 27227.40

Chief Scholl said the two mobile radios are for the cars that were just approved. The three portable radios are replacements.

Motion to approve: Councilmember Exley
Second: Councilmember Scott

Chief Scholl said these are exclusive to this company.

Vote by Council: Unanimous

14. Request approval to reschedule the May 28, 2018 Rincon City Council Meeting to May 21, 2018.

Motion to approve: Councilmember Scott
Second: Councilmember Dasher
Vote by Council:

15. Review of the Employee Exit Procedure.

Mrs. Kelly said there was a request that Council review the exit checklist. Mayor Lee asked was the purpose of this checklist is to make sure the City is covered as well as the employee knowing what is expected.

Motion to approve: Councilmember Dasher
Second: Councilmember Scott
Vote by Council: Unanimous

16. Administrative Reports:

City Manager – Mrs. Kelly said the financial reports were given to Council and emailed to staff, these are the numbers up until March; TJS Deemer Daner is working off site this week, we are still on schedule to have our audit done by the end of June; she said most of the signs have gone up the last sign that needs to go up is the sign at Chimney Road, the owner of the property Dwayne Ladner does not want the sign in front of his building. There was discussion on the placement of the sign; an email was sent to Council about the County fire fees and Mrs. Kelly would like to discuss the City fire fees in the next workshop; Mrs. Kelly said she has not heard from Mr. Childress about the golf course; Councilmember Exley asked about the Josh Reddick signs, Mr. Bowles they are designing them now.

Chief of Police – Chief Scholl said rounds were fired at the Effingham Herald building and there is an active investigation; Councilmember Browher asked about Detective Wood

working with the Career Academy, Chief Scholl said he is working on it; Councilmember Exley asked if they followed up with the homeowners association at The Abbey, Chief Scholl said Sgt. Thompson is working on this.

Fire Department – Assistant Chief Smith said they are doing a live burn training tomorrow and also they help out a little with the plane crash on Highway 21 in Port Wentworth.

Building/Zoning Dept. – Mrs. Kelly said on the 21st agenda she will have contracts for Freedom Rings.

Recreation Dept. – Mr. Osborne said they have finished baseball/softball and are getting ready to send flyers to the school for fall ball; he spoke to the guy fixing the rocket ship and he waiting for a part to come in once that is done and will come help install it; the water has been turned back on at the park; Mayor Lee asked about the company that put on the fair, Mr. Osborne said they were pleased and want to come back, the helicopter company said they want to come back also; Councilmember Exley mentioned revenue streams and said we need to talk about different ways to use that park; Mrs. Kelly did mention that the Chamber does not want to do the Oktober Fest anymore, they would like the City to do it; Councilmember Dasher asked about the count and was the parking sufficient, Mr. Osborne said the parking was fine; Councilmember Browher thanked the Recreation Department for putting the fair together.

Water/Sewer/Public Works – Mr. Bowles said he emailed his monthly report, because of the new software; water and usage has gone up; and he will be in Jekyll Island on Wednesday and Thursday for a conference.

Mayor and Council - Councilmember Browher asked about the frontage road in front of BB&T, Mrs. Kelly said they have done some work, but the base on the road is bad. She asked Council how far they wanted staff to go in handling this. Mayor Lee said the citizens think the roads are the responsibility of the City not the property owners, we need to do everything we can do. Attorney Dickey said Council needs to go back and require the owners to put up blue private road signs, so the residents will know that they are not the City's responsibility.

Councilmember Browher asked staff to look into getting an energy audit done by Georgia Power; and he mentioned the vacation payout process, that will be discussed in a workshop.

Asst. Fire Chief Smith thanked Councilmember Dasher for buying lunch for the Firemen; and gave an update on the Boot Drive funds, they have raised close to \$9000. Councilmember Browher asked Chief Smith what charities they are giving to; he said they are going to get a list together because they are still deciding.

17. Executive session to discuss personnel, pending litigation, attorney client privilege, and real estate.

Motion: Councilmember Scott
Second: Councilmember Browher
Vote by Council:

Motion to return to meeting: Councilmember Dasher
Second: Councilmember Scott
Vote by Council: Unanimous

18. Follow the statutes of executive session, to put on file an executive session affidavit and resolution.

Motion to approve: Councilmember Scott
Second: Councilmember Browher
Vote by Council: Unanimous

19. Take any action that is needed on the items from executive session.

No action taken.

Adjourn:

Motion to adjourn: Councilmember Dasher
Second: Councilmember Browher
Vote by Council: Unanimous