



**CITY OF RINCON  
OFFICIAL MINUTES  
RINCON CITY COUNCIL MEETING  
MONDAY, SEPTEMBER 10, 2018  
COUNCIL CHAMBERS  
107 W. 17<sup>TH</sup> STREET  
7:00 PM**

**Councilmembers Present:**

James Dasher  
Paul Wendelken  
Reese Browher

**Councilmembers Absent:**

Kevin Exley  
Levi Scott  
Ann Daniel

**Present:**

Ken Lee, Mayor  
John Klimm, City Manager  
Raymond Dickey, City Attorney  
Ashley Zoller, Clerk of Court, Minutes  
Jose Ramirez, Interim Chief of Police  
LaMeisha Hunter Kelly, City Planner  
Mike Osborne, Recreation Department  
Tim Bowles, Public Works Director  
Corey Rahn, Chief of Fire Department

The meeting was called to order at 7:16. There was no quorum. The Invocation was given by Mayor Lee and Pledge to the Flag was recited.

Mayor Lee said no official action can be taken on the agenda items because there is not a quorum. We can discuss administrative reports and listen to the presentation of the audit.

**Approval of the agenda:**

No action taken.

**Approval of the August 13, 2018 minutes:**

No action taken.

## **Approval of the August 27, 2018 minutes:**

No action taken.

### **New Business**

#### **1. Presentation of the FY2017 Audit by Caine Hodges & Company, PC.**

Donald Caines presented the audit with the financial statements and supplemental information. They have been submitted to the Georgia Department of Audits. The City did have a single audit of expenditures of federal assistance due to the GEFA loan. It all went smoothly with no internal control deficiencies and no compliance issues. The main thing is this is the City's financial statements and Caines Hodges & Company expresses their opinions. There were errors in some of the accruals, which is not unusual. They did not have any difficulties in the audit and not problems with management. He wanted Council to know that he was pleasantly surprised working with Mrs. Kelly being that she was not necessarily familiar with certain areas. They had no disagreements with management. They did have one internal control comment that was not related to the accruals, there were significant receivables that were misquoted and prepaid insurance was misstated. Corrections were proposed and adjustments were made. Councilmember Wendelken asked about the funds owed back to the general fund. He discussed inter fund balances and addressed the golf fund. It owes the general fund money again, make sure the money is being transferred or it will start generating the inter fund balance again. He can come in and consultant with the new Finance Director to and talk about getting this take in care of.

#### **2. Manna House and First Baptist Church of Rincon requests a Special Events Permit for a Thanksgiving Meal Give Away on Saturday, November 17, 2018.**

Lisa Bush, Manager of Manna House was present. She said they are partnering with churches to do this event.

No action taken.

#### **3. Southern Telecom, Inc. requests approval of the following easements on City of Rincon property:**

- **6.59 acre telecommunications easement on property located at 500 Ackerman Road (Map# R269-0002);**
- **7.51 acre telecommunications easement on property located at 500 Ackerman Road (Map# R269-0001).**

No action taken.

#### **4. Request to approve contract with Swingin Medallions for the Rhythm and Food Truck Festival. LI# 100.1110.523300**

No action taken.

**5. Request approval to amend the Personnel Policy Manual to include Section 085, Secondary Employment.**

No action taken.

**6. Administrative Reports:**

**City Manager** – Mr. Klimm said the Chief of Police interviews will begin on Friday.

**Chief of Police** – Interim Chief Ramirez talked about the upcoming storm, they will have an Emergency Management tomorrow; new hires will start on September 19, 20 and 26. They have made a request to DOT about the school zone lights at the old elementary school.

**Fire Department** – Chief Rahn said they are watching the storm as well and waiting on next update from EMA, it could still turn towards Charleston SC.

**Recreation Dept.** – Mr. Osborne said football is in full swing; the Trunk or Treat will be held on October 20; the Rhythm & Food Truck Festival will be held 12 noon – 10:00 pm, November 17; Mr. Patrick Kirkland said they are trying to get on Mid-Morning Live and the electronic bill board at Highway 21 and McCall Road.

**Water/Sewer/Public Works** – Mr. Bowles said that DOT signs will have to have an anchor bolt setter for signs but will wait for after the storm; limbs still need to be picked up on Ackerman Road d per Councilman Wendelken, Mr. Bowles said they will get back out there.

**Mayor and Council** – Mayor Lee said Ann Daniel is now Ann Webb. She is leaving California Wednesday and will be back in 7 days.