



**OFFICIAL MINUTES
RINCON CITY COUNCIL
SPECIAL CALLED MEETING
MONDAY, MARCH 30, 2020
COUNCIL CHAMBERS
107 W. 17TH STREET
6:00 PM**

Councilmembers Present:

Reese Browher
James Dasher
Patrick Kirkland
Levi Scott, Jr. – Arrived 6:05 PM
Ann Daniel

Present:

Ken Lee, Mayor
John Klimm, City Manager
Raymond Dickey, City Attorney
Dulcia King, City Clerk
LaMeisha Hunter Kelly, City Planner

The meeting was called to order at 6:01 PM. Mayor Lee gave the Invocation and the Pledge to the Flag was recited. .

Approval of the agenda:

Motion to approve: Councilmember Dasher
Second: Councilmember Scott
Vote by Council: Unanimous

New Business:

1. Request approval to award the Sanitation Services contract bid.

Mr. Klimm said last December Council had a discussion about whether or not to bid the out of r trash and recycling. The reality is if we don't competitively bid we don't know if our citizens are getting the best deal, so it was decided by Council to put it out to bid. We received inquiries from five companies. Ultimately we opened up three bids, Waste

Management, Waste Pro and Atlantic Waste Services. The proposals were evaluated and the lowest bidder was Waste Pro at \$9.24 for trash and \$5.25 for recycling. All bids were competitive and Mr. Klimm thanked all three companies. The recommendation evaluation factors include 40% cost proposal, 25% proven track record, 15% for responsiveness to deadlines, 5% innovation and creativity and 15% for at least 3 years experience in like size cities. Attorney Dickey has drafted a contract and there were two or three issues, one was we asked for a three year initial contract with the possibility of two five year extensions, there has been conversation on whether the City would be best served with a five year and two five year extensions. Also within the proposal by Waste Pro they have given options, the first whether we want to establish a recycling center, there are several other options dealing with yard waste.

David Kelly and Kevin Exley from Waste Pro were on the phone. Mr. Klimm informed Council that he did check references; Beaufort and Port Royal, South Carolina, Bloomingdale, Georgia and Jacksonville Florida and most said there was a high level of customer service. Mayor Lee said he looked at the proposal and it was professionally done. Mayor Lee said things to consider would be recycling and length and terms of the contract. Mayor Lee asked Mr. Kelly about the equipment; Mr. Kelly said they are purchasing new trucks and new carts for this contract. Councilmember Daniel asked will the trash carts be the same size as what we are using; Mr. Kelly said they will be the same size but a different color scheme. Councilmember Dasher asked was the \$5.25 monthly locked in for the duration of the 60 month contract; Attorney Dickey said for three years the prices are locked, but they will be adjusted from that time forward with a consumer price increase, which is standard which is capped at 1.5% per year. Councilmember Scott asked the turnaround time on repairs and replacing carts. Mr. Exley said the turnaround time is 24 hours; he also talked about the recycling. They are tagging carts that are contaminated and will have to manage it, you will have to be tight in order to keep that rate. They will take five days to talk to residents about the transition before they start picking up the garbage. Mayor Lee said he knows there is a lot on uncertainty about recycling but he would like to see our City continue to have recycling. Councilmember Kirkland said if we did decide to do a recycling center where will it be located, Mr. Exley said they could work with the City to find a piece of property that the City will own and they will hire someone to man the site. Mr. Exley said they have had grade A recycling coming out of Port Wentworth with the tagging and education. Councilmember Kirkland asked did we decide on the yard waste. Mr. Kelly explained the two options. Option C will be \$4.00 a month per resident and they will pick up two times a month. Option D is going through their Track Easy program, they will build a website that will link to the City of Rincon's website a resident could schedule a pickup there or call their office that will be a \$10.00 per pickup for yard waste and a \$10.00 per pick up for bulk items. Attorney Dickey clarified the options; C everybody pays \$4.00 per month and the City bills that or D a customer can contact Waste Pro directly and it will be \$10 per pickup. Yard and bulk waste will work the same, bulk will be anything that is less than 200 pounds. Councilmember Browner asked is there a maximum weight that they pick up; Mr. Exley said yard waste is 5x5x5 on cut yard waste and up to 6 or 7 big black bags. They will pick up but they encourage people to stay within that area. Councilmember Kirkland asked about the transition, Mr. Exley said they can be ready to pick up garbage on May 1. Councilmember

Scott said he thinks they have done real good, he rather individuals call in to Waste Pro for bulk pick up. Councilmember Dasher said he is very excited and appreciative of these prices. Mayor Lee said if that is the way Council is leaning we would look at approving option A and D for a five year term. A motion was made to approve the contract with Waste Pro for a period of five years with two potential five year additions and to approve options A and D on the proposal.

Motion to approve: Councilmember Scott
Second: Councilmember Kirkland
Vote by Council: Unanimous

2. Consideration to approve an Ordinance declaring a state of emergency due to COVID-19.

Mayor Lee said the emergency declaration on Friday was done quickly as a temporary option; it was a 72 hour option until Council could meet to put this in the form of an ordinance for a period up to April 30th. They have tried to address some of the health concerns pertaining to food establishments and people congregating. Mayor Lee wanted to thank the businesses because they have addressed this before the declaration, he applauds them. This ordinance has been modified a little bit since what was put out on Friday. The primary change is they did not address some options of in store pickup, they have readdressed that so it will allow businesses to have customer come in place an order pick up the order and leave. Councilmember Kirkland mentioned for barbers, nail salons, beauty salons and he thinks that needs to be clarified. Mayor Lee said we are trying to follow the state guidelines that are in place, if they can stay in the guideline no more than 10 people and six feet apart then he would not tell them to close. This will be effective immediately through April 30th.

Motion to approve: Councilmember Scott
Second: Councilmember Dasher
Vote by Council: 4 yes votes Councilmember Kirkland abstained

3. Executive session to discuss personnel, pending litigation, attorney client privilege, and real estate.

Motion: Councilmember Kirkland
Second: Councilmember Browher
Vote by Council: Unanimous

There was no discussion in executive session due to technical difficulties with the phones.

Motion to return to meeting: Councilmember Dasher
Second: Councilmember Daniel
Vote by Council: Unanimous

4. Follow the statutes of executive session, to put on file an executive session affidavit and resolution.

Motion to approve: Councilmember Daniel

Second: Councilmember Browher

Vote by Council: Unanimous

5. Take any action that is needed on the items from executive session.

No action taken.

Adjourn:

Motion to adjourn: Councilmember Dasher

Second: Councilmember Scott

Vote by Council: Unanimous