

**OFFICIAL MINUTES
RINCON CITY COUNCIL MEETING
MONDAY, SEPTEMBER 14, 2015
COUNCIL CHAMBERS
107 W. 17TH STREET
7:00 PM**

Councilmembers Present:

Paul Wendelken
Scott Morgan
Christi Ricker – 9:26 pm
Reese Browher
James Dasher

Present:

Ken Lee, Mayor
Wesley Corbitt, City Manager
Raymond Dickey, City Attorney
Dulcia King – Minutes

Absent:

Councilmember Levi Scott Jr.

The meeting was called to order at 7:09 PM by Mayor Lee. Mayor Lee gave the invocation and the Pledge to the Flag was recited.

Approval of the agenda with the addition of new business item #13A: Approval to close bid on sale of timber and Hwy 21 right of way improvements.

Motion to approve: Councilmember Dasher
Second: Councilmember Wendelken
Vote: Unanimous

Approval of the August 24, 2015 minutes:

Approve with additions provided by Mayor Lee; item #9 Motion to return to meeting was made by Councilmember Ricker, second by Councilmember Morgan, vote was unanimous; item #10, motion to approve made by Councilmember Wendelken, second by Councilmember Scott, vote was unanimous; item #11 motion to approve made by Councilmember Scott, second Councilmember Browher, the vote was unanimous; motion to adjourn made by Councilmemembr Dasher, second Councilmember Ricker, the vote was unanimous.

Motion to approve: Councilmember Browher
Second: Councilmember Dasher
Vote: Unanimous

Old Business:

1. Presentation by Lost Plantation about geese nuisance, removal and cost.

Seth Ziegler asked for approval to purchase a Border collie for geese removal. He has a contract and if approved, he would recommend a demo of the dog that they will be receiving. If the dog is purchased, during the demo that will save \$500.00. Wesley Corbitt stated that there was a \$1,500 from residents of Lost Plantation and the investment for the city will be \$1000 in year one. Seth mentioned the dog does come with a six month warranty. Councilmember Wendelken asked Attorney Dickey about leash laws do we need to alter the ordinance. Attorney Dickey doesn't anticipate a problem with the leash laws.

Motion to approve: Councilmember Dasher

Second: Councilmember Morgan

Vote by Council: Unanimous

New Business:

1. Arlene Jimenez request a City of Rincon proclamation to endorse and support the 5th Annual David Jimenez Open Golf Tournament to benefit the Alzheimer's Association at Lost Plantation Golf Course on Saturday October 3, 2015.

Mrs. Jimenez was present to receive the proclamation. She mentioned this was the 5th annual David Jimenez open hosted at Lost Plantation Golf Course. The community has been generous and supportive and this has been a wonderful experience. They have donated \$42,645.00 to the Savannah chapter of the Alzheimer's Association. She appreciated the upkeep of the course and said how nice it looked with the new paint on the building and new furniture. Mayor Lee read proclamation and mentioned we will provide the official proclamation to Mrs. Jimenez at a later date.

Motion to approve: Councilmember Morgan

Second: Councilmember Browner

Vote by Council: Unanimous

2. Special Events Permit for Grace Cares Walk to End Hunger.

Sara Lynn Argrow, was present to ask for permission to host the first Grace Cares Walk to End Hunger, she passed out a flyer that showed the route down Lisa Street and up Fort Howard Rd and back. Grace Cares is affiliated with AWWIN and has been existing for the last four months. AWWIN serves senior communities and was started 15 years ago. Mayor asked was this a fundraising event, yes they are asking \$20 to walk, if you can't afford the money they are asking for a can good. Councilmember Dasher asked how many people will be attending; Ms. Argrow would love to see 100 people. Grace Cares will have to fill out special events permit, the fee will be waived and Chief Scholl will control traffic along Lisa Street and they will walk on the sidewalk along Fort Howard.

Motion to approve: Councilmember Wendelken

Second: Councilmember Browher

Vote by Council: Unanimous

3. 2015 Budget Amendment BA-5.

Budget amendment was for a roof for the MaComber Park Recreation building. The estimates were based on a liner sealer over the roof, the contractors stated this would not be what the City wants to do and it would be \$49,000 to complete the total repairs.

Motion to approve: Councilmember Wendelken

Second: Councilmember Dasher

Vote by Council: Unanimous

4. Quitclaim Deed from DTG Investments, LLC to the City of Rincon to release security deeds on roads in Kate's Cove at the Bluff.

LaMeisha Kelly stated this goes back to the annexation, when owners came to council and asked them to take the roads. There are two Quit Claim deeds because DTG held a security deed on the road that was paid off and the home owner's associations name is on the deed now. It was agreed to that the City would take the streets because of the annexation; this would not be the case with a new subdivision. Councilmember Dasher asked about the wooden bridge, Mrs. Kelly stated George Shaw said the bridge is in the county. Attorney Dickey said Council can approve subject to us looking at the plat to make sure it does not include the bridge.

Motion to approve: Councilmember Browher subject to the wooden bridge not being included in the deed.

Second: Councilmember Dasher

Vote by Council: Unanimous

5. Quitclaim Deed from Kate's Cove Homeowner's Association, Inc. to the City of Rincon for the transfer of roads in Kate's Cove at the Bluff.

Motion to approve: Councilmember Morgan subject to the wooden bridge not being included in the deed.

Second: Councilmember Browher

Vote by Council: Unanimous

6. Request to award bid for Rincon Tank Rehabilitation project to Utility Service Co., Inc., in the amount of \$90,700.00. LI #20.6260.4410

Alec Metzger stated there were several bidders and he recommends awarding the bid to Utility Service Co., which was the low bidder. There were two bids, one was for pressure wash and paint and the other was sandblasting. This bid is for pressure washing and painting of the tower. The bid price includes a maintenance contract, Attorney Dickey ask what would the maintenance contract include, he does not think the maintenance is a good idea. Mr. Metzger said the maintenance contract includes cleaning out the tank and drain and limits what you can put on the tank. Mr. Corbitt mentioned this is a renewal

maintenance agreement, and can be renewed after one year. Mayor Lee asked if Council can approve subject to Mr. Corbitt looking over the maintenance agreement. Mayor Lee mentioned that the City has been budgeting for this the last five years. Councilmember Wendelken asked do we need a Maintenance agreement if the tank is being brought up to 100%. Councilmember Wendelken amended his motion to remove maintenance contract.

Motion to approve: Councilmember Wendelken, with the removal of the maintenance contract at the cost of \$2,000.

Second: Councilmember Browher

Vote by Council: Unanimous

7. Request to award bid for Hydraulic Tapping Machine to Consolidated Supply in the amount of \$20,356.47. LI #40.6260.4408

Tim Bowles stated we currently have machine that will tap up to 2", this machine will tap 10". The Fire Department could use it and everyone will be trained.

Motion to approve: Councilmember Browher

Second: Councilmember Dasher

Vote by Council: Unanimous

8. Request to award bid to repair roof system on Rincon Recreation Building to Coastal Roofing Company, Inc. in the amount of \$38,643.00. LI #10.4650.2235

Mr. Corbitt said only one bid came in. This is a metal roof that will be put over the existing metal roof. Mrs. Kelly said this contractor did the roof work when we had the hail damage.

Motion to approve: Councilmember Wendelken

Second: Councilmember Morgan

Vote by Council: Unanimous

9. Request to award bid for Richland Avenue drainage improvements to Ricketson Construction, in the amount of \$96,170.00. LI #10.4430.4410

Mr. Metzger recommended the low bidder Ricketson Construction. There was discussion about the breakdown cost of the bid; mainly traffic control and advantages to using concrete. Mr. Corbitt said Council can approve the motion for drainage and an alternate #2.

Motion to approve: Councilmember Dasher, to include alternate #2 bid and primary bid up to \$96,170.00.

Second: Councilmember Morgan

Vote by Council: 5 yes votes, Councilmember Wendelken abstained.

10. The Mechanical Shop requests approval of change order # 1 in the amount of \$2500.00 for the WWTP Digester Addition, increasing the contract to \$37,620.00. LI #50.7280.4405

The change order was for a mag meter. The Mechanical Shop also requested a contract extension of 45 days.

Motion to approve: Councilmember Browher
Second: Councilmember Wendelken
Vote by Council: Unanimous

11. Request approval of final payment to the Mechanical Shop in the amount of \$9,524.00 for the WWTP Digester Addition. LI #50.7280.4405

The City was holding 20% the payout and this will begin the maintenance period of 1 year.

Motion to approve: Councilmember Morgan approved payout and the 1 year maintenance period.
Second: Councilmember Dasher
Vote by Council: Unanimous

12. Request to issue RFQ/RFP for professional engineering services for the Lower Floridian Well (Well No. 5).

Mr. Corbitt said Attorney Dickey, Mrs. Kelly, Mr. Bowles and Tracy Gunter have all reviewed the proposal and he hopes to that the work will be complete by 2016. The well has to be in by December 2017. Councilmember Wendelken noted an error on the proposal and thinks Council needs to be more involved and needs to see all the proposals. Mr. Corbitt will make sure Council sees the proposals.

Motion to approve: Councilmember Wendelken with noted changes and Council looks at the proposals.
Second: Councilmember Browher
Vote by Council: Unanimous

13. Request to issue RFQ/RFP for professional engineering services for the Wastewater Headwork Project.

Motion to approve: Councilmember Wendelken with noted changes, council looks at proposals and date changes.
Second: Councilmember Dasher
Vote by Council: Unanimous

13A. Approval to close bid on sale of timber and Hwy 21 right of way improvements.

Mr. Corbitt put the timber out to bid, and didn't receive any bids, he is going to send it to 3 or 4 companies. Because there were no bids the bid has to be closed. The Kroger right of way improvement project did not receive any bids and needs to be closed also. There was also mention of a road on property by the WWTP.

Motion to approve: Councilmember Browher
Second: Councilmember Wendelken

14. Administrative Reports:

(a) City Manager – no written report. Mr. Corbitt handed out notes from budget workshop in August, there will be 4 budget workshops coming up, every Monday.

(b) City Engineer – no written report

(d) Fire Department – They had the semi-annual officer election last Tuesday, only one person turned in the resume letter that is required. Michael Rahn, Matt Davis were the nominees. Chief Rahn is still waiting on ISO, we are showing 3's. As soon as we get letters on hand Council will grill steaks.

(e) Building/Zoning Dept. – Mrs. Kelly handed out written report, wanted to update Council on Kroger project, there are a lot of different pieces going on with the project. The Kroger shops will have 9 bays at 12,000 sf, the preliminary plans were turned in but there were a number of issues and they will need to be resubmitted. Conference calls have helped with the project. As soon they get the new plans in, they will schedule a Planning and Zoning Board meeting. Click List Canopy, will allow customer to place an order on line and drive up to pick up your groceries. She is working on ROW for Chick fil la, Verizon, Jemsite and Ft Howard square. Jemsite is not cooperating.

Councilmember Dasher wanted to know if ther was talk with McDonalds about the drive thru traffic

(g) Water/Sewer/Public Works – no written report

(j) Lost Plantation – No written report. The next workshop will be at Lost Plantation Golf Course. Seth is still looking at furniture and flooring. Clubhouse is completed, and they have finished the painting.

(k) Mayor and Council – Council Dasher received a letter from A Guy, A Girl and a Red Door, stated when it rains there is a drainage problem on W15th Street. Tim said it has been like this since the movie rental was there. They will have to cut their driveway to repair the issue. Councilmember Browher asked Mr. Corbitt to check with Chief Scholl about patrol cars that don't have a working camera. Council has to know about these issues, cameras protect our officers.

15. Executive session to discuss personnel, pending litigation, attorney client privilege, and real estate.

Motion: Councilmember Morgan

Second: Councilmember Dasher

Vote by Council: Unanimous

Motion to return to meeting: Councilmember Ricker
Second: Councilmember Morgan
Vote: Unanimous

16. Follow the statutes of executive session, to put on file an executive session affidavit and resolution.

Motion to approve: Councilmember Wendelken
Second: Councilmember Dasher
Vote by Council: Unanimous

17. Take any action that is needed on the items from executive session.

No action taken.

Adjourn:

Motion to adjourn: Councilmember Browher
Second: Councilmember Dasher
Vote by Council: Unanimous